



सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सुरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्था, सुरत

SVNIT

No.E/141/Grievances/ 1236

Date: October 21, 2022

OFFICE ORDER:

Sub: Grievance Redressal Committee for regular employees

With a view to resolve the grievances of employees at Institute level, an Institute Level Grievance Redressal Committee for regular employees consisting of the following members is hereby constituted.

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|---|---|
| 1. Dean (FW) | : Chairman (Ex-officio) |
| 2. Prof. K. P. Desai, Professor, DoME | : Member (Rep. faculty) |
| 3. Dy. Registrar / Asst. Registrar (A/cs) | : Member (Rep. A/cs Section) |
| 4. Liaison officer (SC/ST) | : Member (Rep. SC/ST) |
| 5. Prof. U. D. Dalal, Professor, DoECE | : Member (Rep. Woman) |
| 6. Shri G. J. Panchal, Technical Asst. (SG-I),
Workshop (DoME) | : Member (Rep. Non-teaching) |
| 7. Dy. Registrar (Establishment) | : Member - Secretary (Rep. Establishment) |

The regular employees may submit their grievances related to service matter to the Chairman of the Institute Level Grievances Committee alongwith supporting documents.

The Committee will meet at regular intervals to deliberate upon all grievances received from the employees of the Institute. The Committee may ask the concerned employee to present fact/ records pertaining to the grievances if required. The recommendations of the Committee will be placed before the Director of the Institute for a suitable decision. The tenure of the Committee shall be for Two Years from the date of issue.

This is issued with the approval of the Competent Authority of the Institute.

P. N. Patel
21/10/2022
REGISTRAR

To,
All Concerned

- c.c. to:
- (1) Director/ Registrar – For information
 - (2) All staff – through e-mail
 - (3) B Section
 - (4) Personal File
 - (5) Dispatch Section



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सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सुरत
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SVNIT

शिक्षा मंत्रालय, भारत सरकार के द्वारा NITSER अधिनियम के तहत स्थापित एक राष्ट्रीय महत्व का संस्थान
An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India

संख्या : E/GRC/ 4218 /2023-24

दिनांक : 18.03.2024

कार्यालय आदेश OFFICE ORDER

संस्थान के दैनिक वेतन भोगी / संविदा / आउटसोर्स के माध्यम से जुड़े व्यक्तियों की शिकायतों को देखने के लिए समिति के गठन के तहत कार्यालय आदेश संख्या ई/141/826 दिनांक: 12.09.2022 में आंशिक संशोधन में, डॉ. रसिका धावसे एसोसिएट प्रोफेसर उनके स्थान पर डॉ. अलका ए. मुंगारे, एसोसिएट प्रोफेसर केमिकल इंजीनियरिंग विभाग को समिति के सदस्य के रूप में शामिल किया जाता है। समिति के सदस्यों का विवरण नीचे दिया गया है।

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|---|------------|
| 1. डॉ. सी०डी मोढेरा, प्रोफेसर (एच०ए०जी); डी०सी०ई | अध्यक्ष |
| 2. डॉ. रविकांत, प्रोफेसर डी०ओ०एम०ई | सदस्य |
| 3. डॉ. अलका ए मुंगारे, एसो. प्रोफेसर डी०ओ०सी०एच०ई | सदस्य |
| 4. डॉ. ए०के० राय, प्रोफेसर डी०ओ०पी | सदस्य |
| 5. श्री अतुल पांचाल, सहायक एस०जी-1, निदेशक कार्यालय | सदस्य |
| 6. श्री के०के० सिंह, उप कुलसचिव, स्थापना अनुभाग | सदस्य-सचिव |
- यह आदेश सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

In partial modification of Office Order No: E/141/826 dated: 12.09.2022 regarding constitution of committee to look into grievances of institute daily wager/person engaged through contractual/ outsource Dr. Alka A Mungray, Associate Professor, Department of Chemical Engineering is included as member of the committee in place of Dr. Rasika Dhavse, Associate Professor. The members of the committee are as noted below:

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| 1. Dr. C D Modhera, Professor (HAG), DCE | Chairman |
| 2. Dr. Ravikant, Professor DoME | Member |
| 3. Dr. Alka A Mungray, Asso. Prof. DoCHE | Member |
| 4. Dr. A.K. Rai, Professor, DoP | Member |
| 5. Shri Atul Panchal, Asst. SG-I, Director Office | Member |
| 6. Shri K.K. Singh, Deputy Registrar, Establishment Section- | Member-Secretary |

This order is issued with the approval of competent authority.


कुलसचिव REGISTRAR

प्रति To,

डॉ. अलका ए. मुंगारे, एसोसिएट प्रोफेसर केमिकल इंजीनियरिंग विभाग
Dr. Alka A Mungray, Associate Professor, Department of Chemical Engineering
(संबंधित विभागाध्यक्ष के माध्यम से) (Through Concerned HoD)

प्रति प्रेषित Copy forwarded to:

- निदेशक कार्यालय- सादर सूचनार्थ। Director Office for kind Information.
- समस्त डीन / विभागाध्यक्ष / अनुभागाध्यक्ष / संकाय प्रभारी- सूचना हेतु।
All Dean/HoDs/HoS/FICs/PICs- for information.
- डॉ. सी०डी०मोढेरा, अध्यक्ष- समिति के सदस्यों के बीच सूचना एवं प्रसार हेतु।
Dr. C.D. Modhera, Chairman, Grievance Redressal Committee- for information and circulation among the member of the committee.
- व्यक्तिगत फाइल Personal File.